



Activating an Application Account

August 2018



Account Activation Guide

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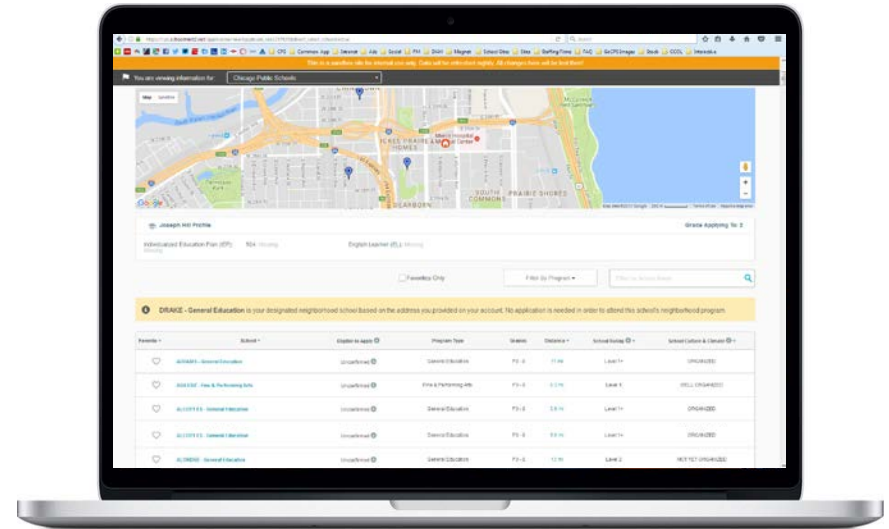
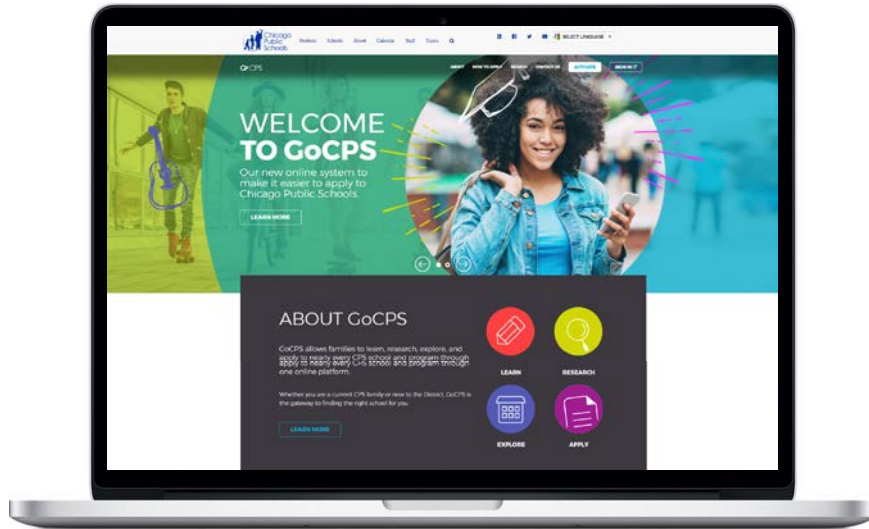
[Contact Us](#)

What Is GoCPS?

Streamlining the application process for Chicago
Public Schools

GoCPS

GoCPS is the platform that allows families to apply to every CPS managed school and program using one site, one application and one deadline.



GoCPS

Between October 1 and December 14, families can apply to:

High School



- All District High Schools
- All Charter High Schools

Elementary School



- All District Elementary Schools

Charter elementary schools will continue to manage their own process.

Pre-K



- Four Magnet Pre-K Programs

Chicago Early Learning, the city of Chicago's pre-school application site, will manage all other pre-k programs.

GoCPS

The application process is divided into five phases.



Learn

about all our application processes



Research

our schools and get detailed information on programs



Explore

which programs are the best fit for your student



Apply

to programs and receive school offers

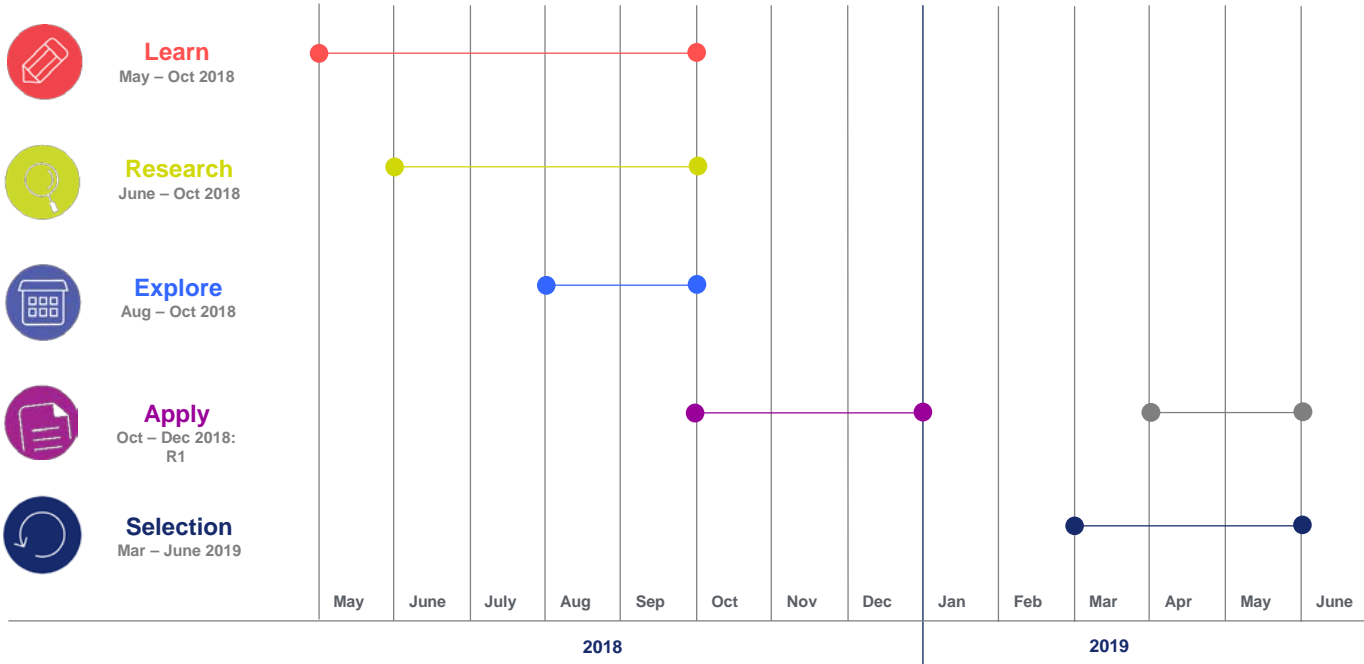


Selection

issues results for the schools/programs to which you applied

Application Timeline

While the application period itself takes place over a few short months in the fall, families will spend much of the next year preparing and making decisions about where to apply and what offers to accept.



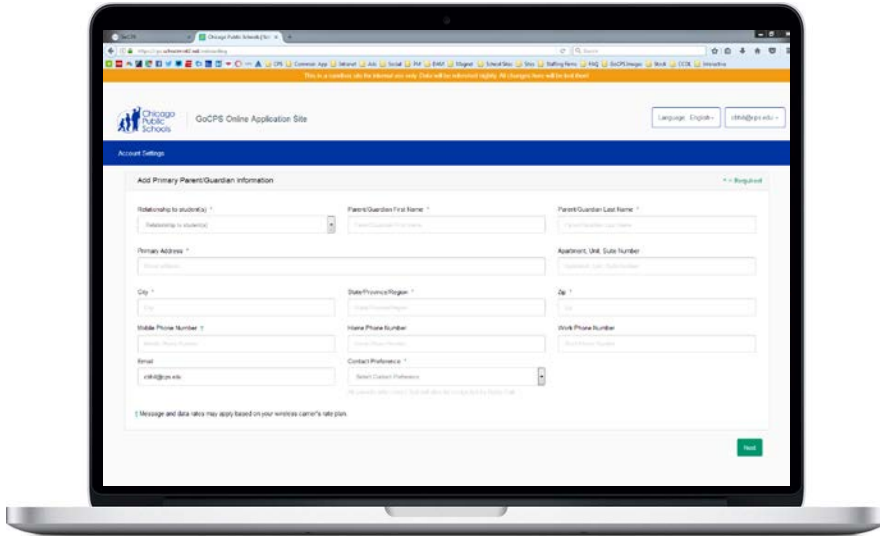
Activating an Account

Instructions for families and students

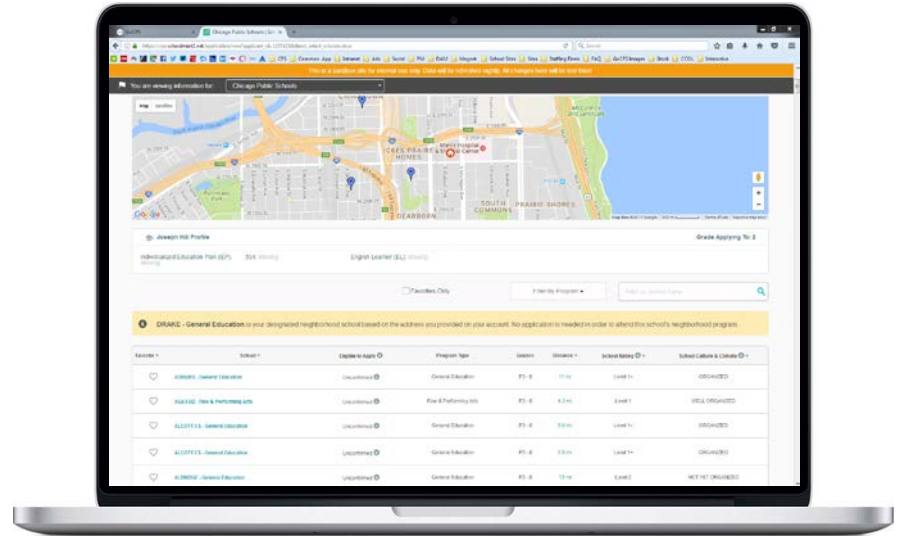
Activate Account

Account Activation for 8th grade families applying to attend a CPS high school in the 2019-20 school year will open on August 1, 2018.

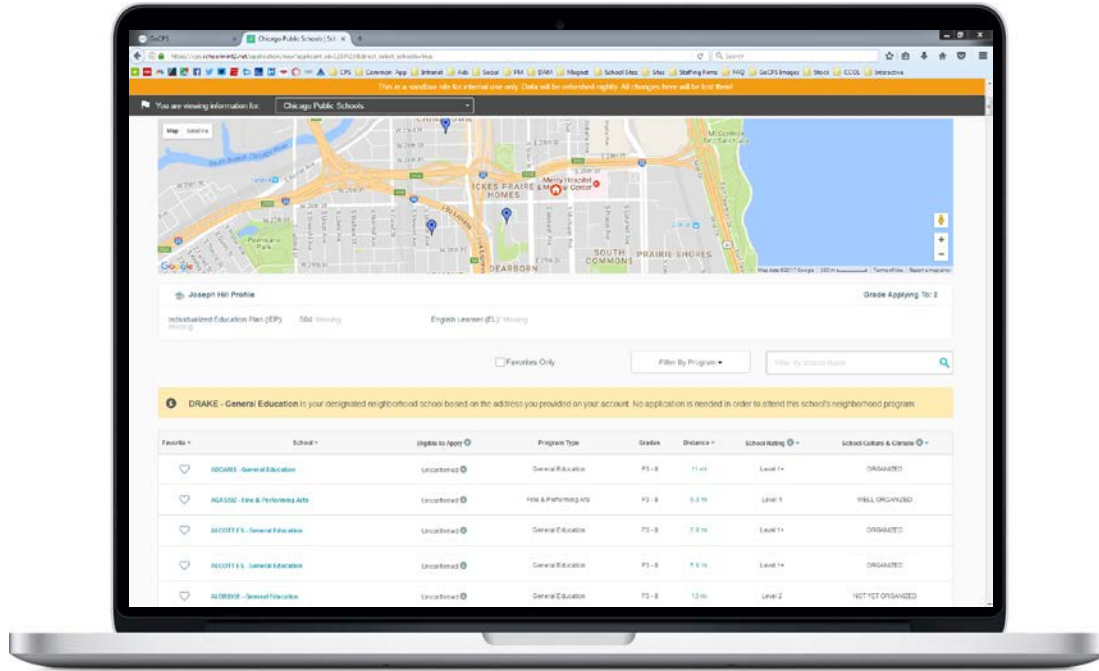
Create Family Profile



View Eligible Programs



Activate Account



What You Can Do

- Create a username and password
- Create your primary parent/guardian profile
- Create profiles for each high school applicant in your family
- Add additional students to your account
- Link student data records for current CPS students to the profile
- View the programs to which your student(s) are eligible to apply
- “Favorite” top programs where you may want to apply

Why It's Important

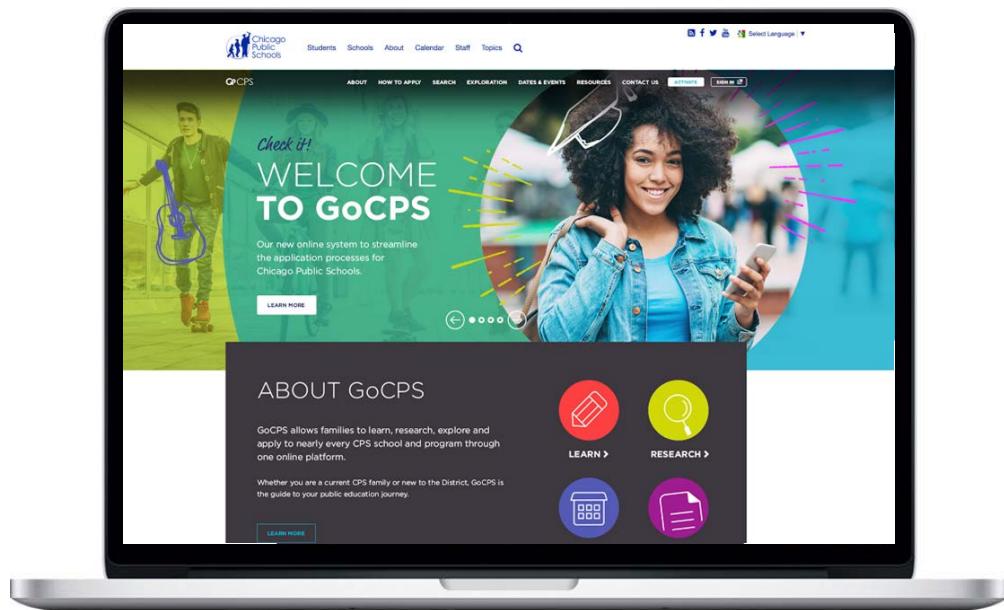
- Verify that student records are accurate
- Use eligibility information to guide research

Creating a User Name and Password

Creating a Username and Password

In order to create an account, visit the GoCPS website.

go.cps.edu

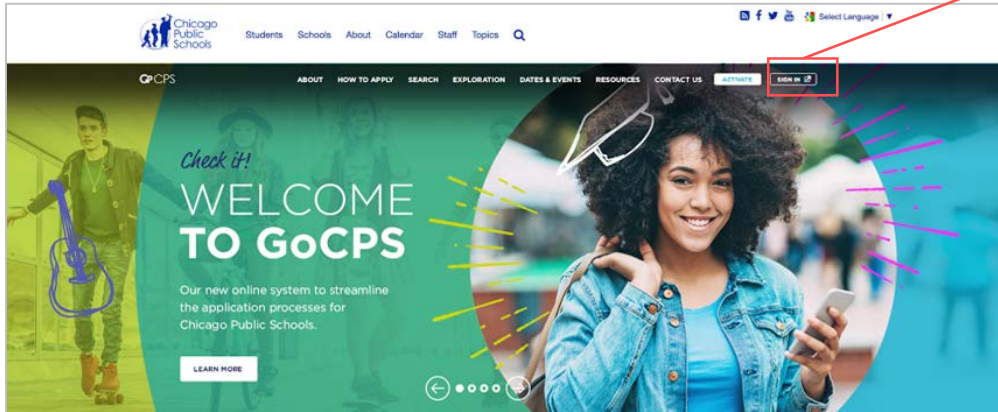


Important Notes & Tips

- Whether the account is created by the parent/guardian, the student, or the counselor, please use the email of the primary parent/guardian to create the username.
- Please save the username and password in a safe place for future reference.

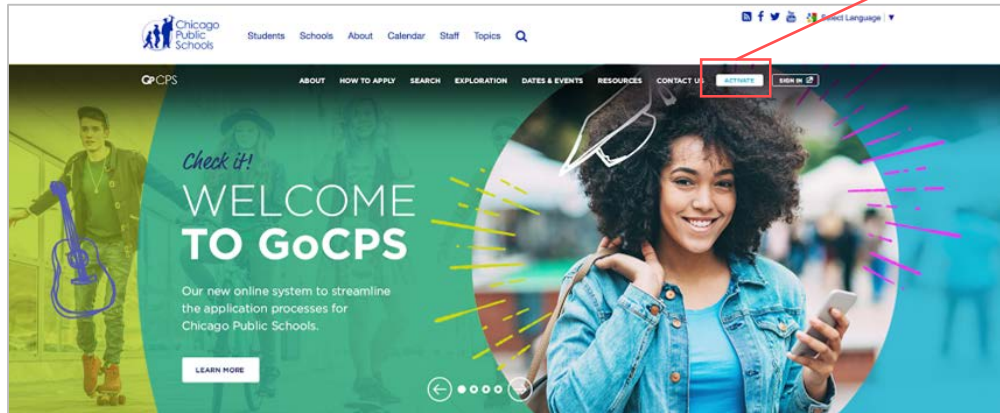
Creating a Username and Password

If you already created a GoCPS account during a previous application cycle, you can use that same account again this year. Just sign in and add the new student you are applying for.



Creating a Username and Password

If this is your first time creating a GoCPS account, click on the 'Activate' button in the top right hand corner of the screen.



Creating a Username and Password

This will take you to the Activation Overview page where we have provided detailed instructions and background information to guide families through the activation process. Once you have reviewed this information, you can proceed to the account creation page.

ACTIVATION CODE

If you are applying to high school for a student 17th year or older, you will receive a unique activation code with your student ID the week of the school year to activate your account.

Accounting for high school applications, you may need an activation code. Accounting for high school applications, you may need an activation code.

If you have questions or need assistance, please contact the Office of Access and Inclusion at 773.553.2000 or visit our website at www.cps.edu. For more information, please visit our website at www.cps.edu.

ACTIVATION GUIDE

Activating your account only takes a few minutes, but you may still have questions so we've created these Activation Guides to provide step-by-step instructions and tips for you.

There's a guide for you, and a map and how to handle you for reference when you get your account.

Enter my code

ACTIVATE YOUR ACCOUNT

Now that you have some background information, let's get you started with the process.

Click on the link below to enter the application system and start activating your account.

[ACTIVATE APPLICATION ACCOUNT](#)

ACTIVATE YOUR ACCOUNT

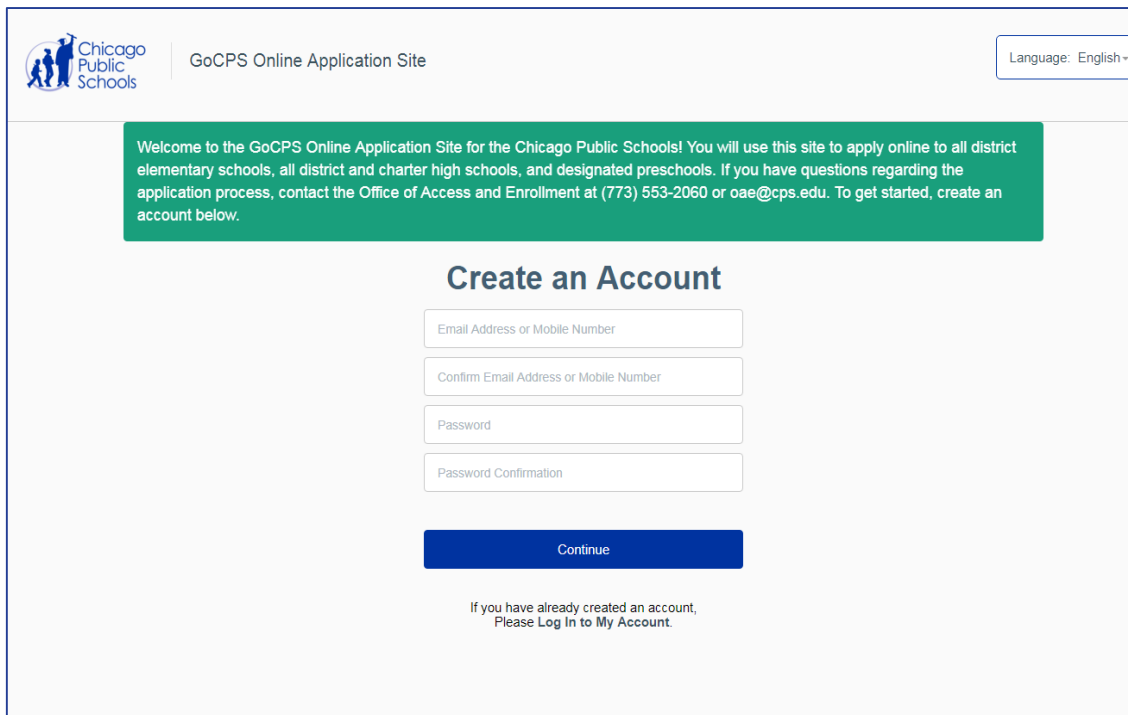
Now that you have some background information, let's get you started with the process.

Click on the link below to enter the activation system and start activating your account.

[ACTIVATE APPLICATION ACCOUNT](#)

Creating a Username and Password

This will open a new web browser tab to the GoCPS online application site.



The screenshot displays the GoCPS Online Application Site interface. At the top left is the Chicago Public Schools logo, and at the top right is a language selection dropdown set to "English". A green banner contains a welcome message and contact information for the Office of Access and Enrollment. Below this is a "Create an Account" section with four input fields: "Email Address or Mobile Number", "Confirm Email Address or Mobile Number", "Password", and "Password Confirmation". A blue "Continue" button is positioned below the fields. At the bottom, there is a link for users who have already created an account.

Chicago Public Schools | GoCPS Online Application Site | Language: English -

Welcome to the GoCPS Online Application Site for the Chicago Public Schools! You will use this site to apply online to all district elementary schools, all district and charter high schools, and designated preschools. If you have questions regarding the application process, contact the Office of Access and Enrollment at (773) 553-2060 or oae@cps.edu. To get started, create an account below.

Create an Account

Email Address or Mobile Number

Confirm Email Address or Mobile Number

Password

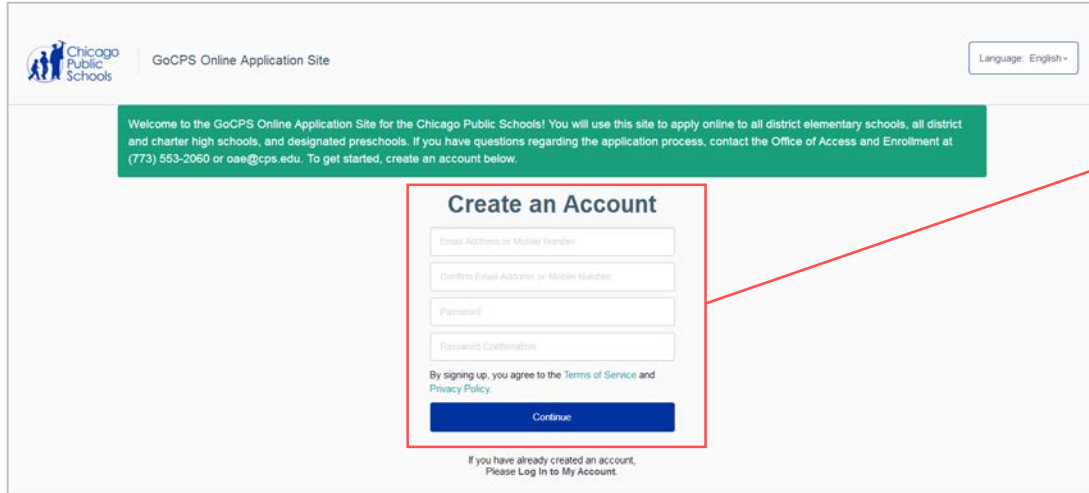
Password Confirmation

Continue

If you have already created an account,
Please [Log In to My Account](#).

Creating a Username and Password

Complete the form with the requested information and click 'Continue'.



Chicago Public Schools | GoCPS Online Application Site | Language: English-

Welcome to the GoCPS Online Application Site for the Chicago Public Schools! You will use this site to apply online to all district elementary schools, all district and charter high schools, and designated preschools. If you have questions regarding the application process, contact the Office of Access and Enrollment at (773) 553-2060 or oae@cps.edu. To get started, create an account below.

Create an Account

Email Address or Mobile Number

Confirm Email Address or Mobile Number

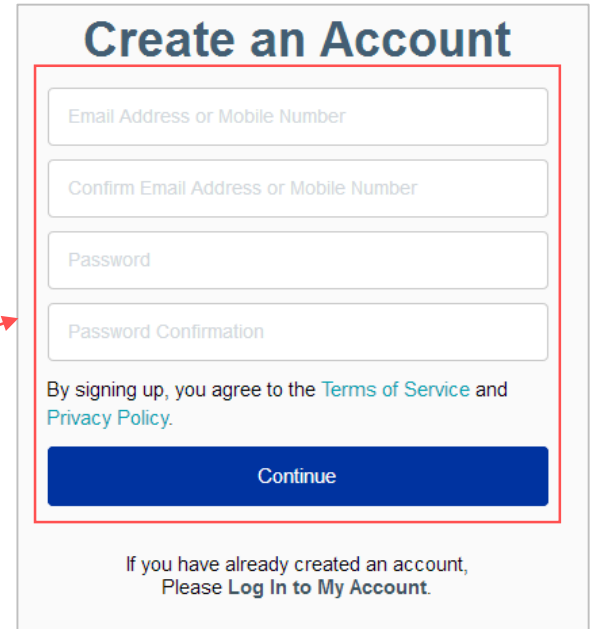
Password

Password Confirmation

By signing up, you agree to the [Terms of Service](#) and [Privacy Policy](#).

Continue

If you have already created an account, Please Log In to My Account.



Create an Account

Email Address or Mobile Number

Confirm Email Address or Mobile Number

Password

Password Confirmation

By signing up, you agree to the [Terms of Service](#) and [Privacy Policy](#).

Continue

If you have already created an account, Please Log In to My Account.

Creating a Parent/Guardian Profile

Important Notes & Tips

- Before adding a parent/guardian, please note: the first parent/guardian added to the Family Profile must be the parent/guardian with whom the student resides. This is the PRIMARY PARENT/GUARDIAN. The address for the PRIMARY PARENT/GUARDIAN is the address that is used for determining tiers, proximity boundaries, and attendance and overlay boundaries. The primary guardian will be indicated by a green button, labeled "PRIMARY".
- You can only enter the name of one parent as the primary parent/guardian. There will be an option on a later screen to provide the names of additional parents/guardians or others that you want included as contacts.
- Homeless students can enter the address where they sleep at night or the address of their current school.

Creating a Parent/Guardian Profile

Complete the form with the requested information and click 'Next'.

The screenshot shows the 'Add Primary Parent/Guardian Information' form on the GoCPS Online Application Site. The form is titled 'Account Settings' and includes a 'Language: English' dropdown and a user ID 'test@test4.com'. The form fields are as follows:

- Relationship to student(s) ***: A dropdown menu with 'Relationship to student(s)' selected.
- Parent/Guardian First Name ***: A text input field with 'Parent/Guardian First Name' as a placeholder.
- Parent/Guardian Last Name ***: A text input field with 'Parent/Guardian Last Name' as a placeholder.
- Primary Address ***: A text input field with 'School address' as a placeholder. A red arrow points to this field.
- Apartment, Unit, Suite Number**: A text input field with 'Apartment, Unit, Suite Number' as a placeholder.
- City ***: A text input field with 'City' as a placeholder.
- State/Province/Region ***: A text input field with 'State/Province/Region' as a placeholder.
- Zip ***: A text input field with 'Zip' as a placeholder.
- Mobile Phone Number †**: A text input field with 'Mobile Phone Number' as a placeholder.
- Home Phone Number**: A text input field with 'Home Phone Number' as a placeholder.
- Work Phone Number**: A text input field with 'Work Phone Number' as a placeholder.
- Email**: A text input field with 'test@test4.com' as the value.
- Contact Preference ***: A dropdown menu with 'Select Contact Preference' selected.

At the bottom of the form, there is a note: '† Message and data rates may apply based on your wireless carrier's rate plan'. A green 'Next' button is located at the bottom right of the form.

Creating a Parent/Guardian Profile

The address function matches data with Google Maps. In some instances, you may be asked to confirm or fix an address that you manually entered. After the address information is confirmed, you have successfully created your Primary Guardian account.

Confirm Address

Original Address
50 East 26th Street, 206
Chicago, IL 60616

Validated Address
50 E 26th St, Apt 206
Chicago, IL 60616

Cancel Confirm

Invalid Address

The address number in the input address is not valid

**456 North Clark Street
Mayville WI 53050**

Please select the "Fix Address" button to update your address.

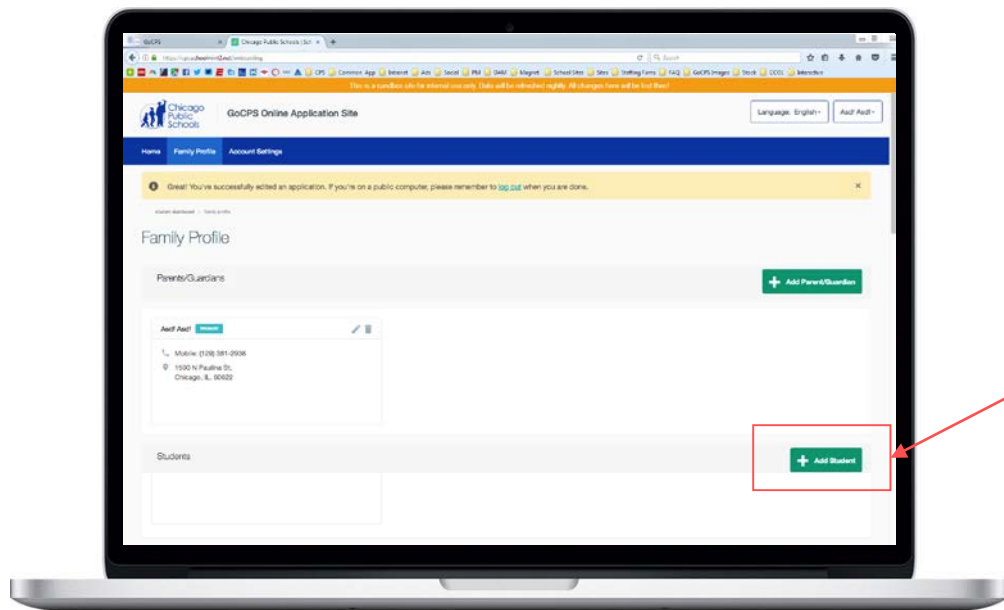
If you are certain your address is correct, select the "Keep Original Address" button.

Keep Original Address Fix Address

Connecting Current CPS Students to the Family Profile

Connecting Students to the Family Profile

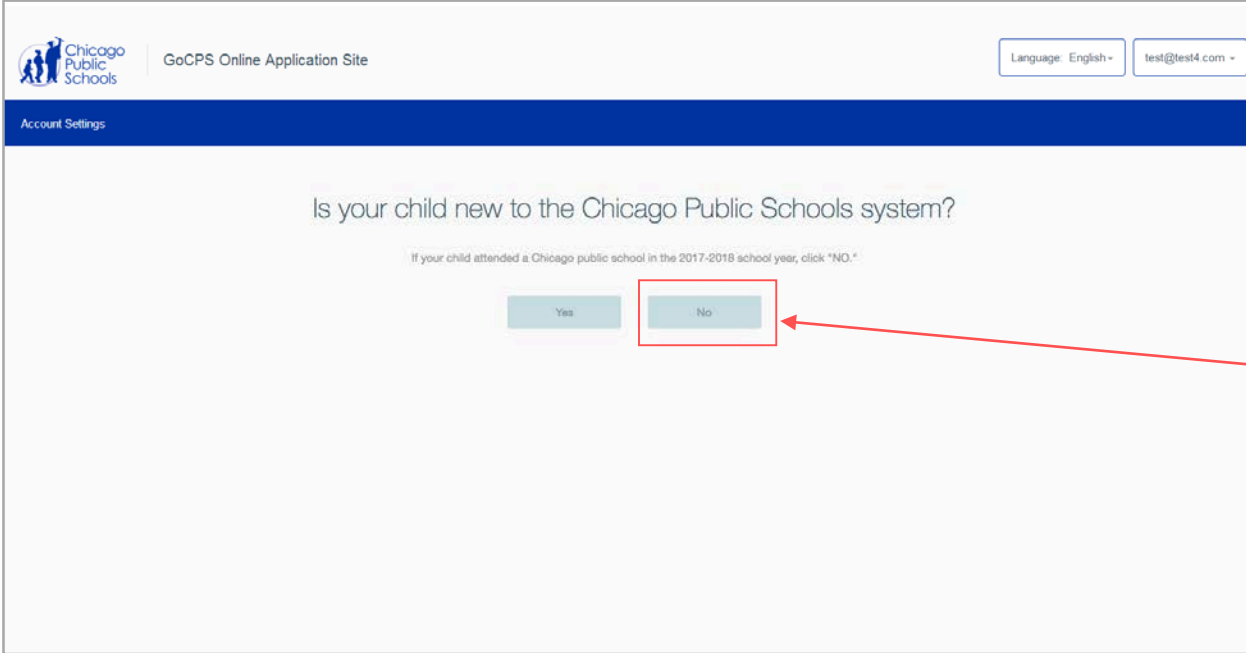
In order to add a student, you will start the process from the Family Profile page.



Click to 'Add Student' button to get started.

Connecting Students to the Family Profile

Next, you will be asked if your child is new to the Chicago Public Schools system.



The screenshot shows the GoCPS Online Application Site. At the top left is the Chicago Public Schools logo. To its right is the text "GoCPS Online Application Site". On the top right, there are two dropdown menus: "Language: English" and "test@test4.com". Below these is a blue bar with the text "Account Settings". The main content area contains the question "Is your child new to the Chicago Public Schools system?". Below the question is a note: "If your child attended a Chicago public school in the 2017-2018 school year, click 'NO.'". There are two buttons: "Yes" and "No". The "No" button is highlighted with a red box, and a red arrow points from a text box on the right to it.

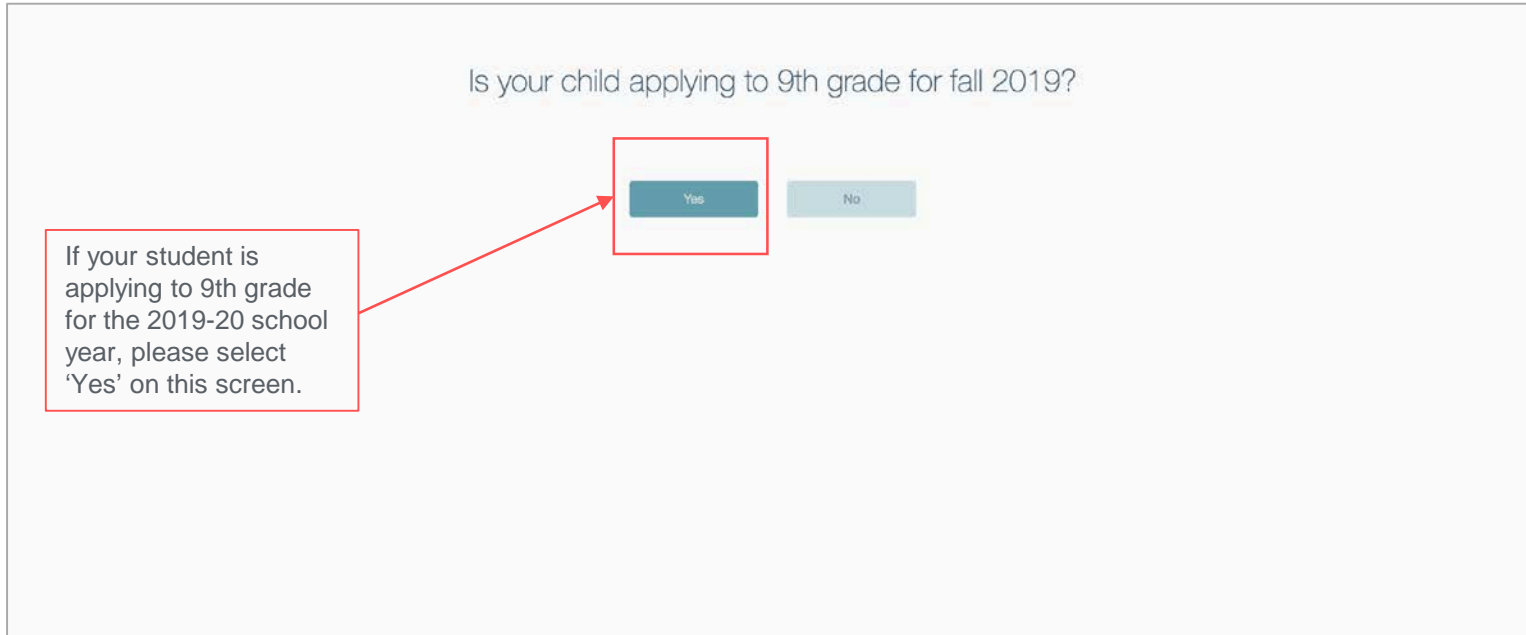
Click 'No' if your student **did** attend a Chicago public school in the 2017-18 school year.

Connecting Students to the Family Profile

If you are applying for a current CPS student and selected 'No' on the previous screen, you will next be asked if your student is applying to 9th grade.

Is your child applying to 9th grade for fall 2019?

If your student is applying to 9th grade for the 2019-20 school year, please select 'Yes' on this screen.

A screenshot of a web form with a question: "Is your child applying to 9th grade for fall 2019?". Below the question are two buttons: "Yes" (dark teal) and "No" (light teal). A red box highlights the "Yes" button, and a red arrow points from a callout box on the left to it. The callout box contains the text: "If your student is applying to 9th grade for the 2019-20 school year, please select 'Yes' on this screen."

Connecting Students to the Family Profile

You will now be asked to enter your Activation Code. (If you misplaced or did not receive your code, contact your school counselor, OR call the Office of Access and Enrollment at 773-553-2060 from a number on your child's CPS Student Information file. The Activation Code letter will be distributed to students again in September.)

Please enter your Activation Code.

Activation Codes are given only to students applying to 5th grade who were enrolled in a Chicago public, charter or contract school in the 2017-2018 school year, and students applying to parents of 5th graders who attended a non-CPS school in the 2017-2018 school year and will attend a non-CPS school in the 2018-2019 school year.

Activation Code *

CPS students: If you have misplaced your child's Activation Code, or did not receive one, contact your child's school counselor or call the Office of Access and Enrollment at 773-553-2060 from a telephone number on your child's CPS Student Information file. Non-CPS students: If your child is applying for grades 5-9 and you registered (or plan to register) your child to take the NWEA MAP, your Activation Code will be in your test notification letter, which is mailed to your home address a week before the test date. If your child is applying to grades PreK-4, or to grades 5-9 and will NOT be registering to take the NWEA MAP, you do NOT need an Activation Code to open an account.

Student's Birth Date *

Month: Day: Year:

Chicago Public Schools
Office of Access and Enrollment • 42 West Madison Street, Suite Level 1 Chicago, Illinois 60602
Telephone 773-553-2060

Terry T. Howard
Executive Director

To the Parents of John Smith
CPS Student ID: 12345678
School Name:
OSR: 50 Home Room: 123

Thank you for your interest in applying to the Chicago Public Schools for the 2018-2019 school year. Beginning this year, the CPS high school application process will use a new online platform to streamline the high school application process for the district. GoCPS (go.cps.edu). Below is the Activation Code (previously called a PIN) that you will need to create your GoCPS account in August 2017:

activation_code

With GoCPS, you will be able to manage the entire application process online, giving you the ability to review school and program options in one place, rank these school and program choices based on your preferences, and be matched with the highest-ranked option on your application for which you qualify and that has available seats. This new application process follows five phases:

1. **Subscribe (May – June 2017):** Sign up at go.cps.edu to receive important updates and announcements
2. **Research (June – July 2017):** Conduct detailed research to find the best school for your child
3. **Activate (August – September 2017):** Create an account and access your child's program eligibility
4. **Apply (October – December 2017):** Complete applications with one system and one deadline
5. **Match (March – June 2018):** Get matched and receive high school offers

Now that you have your Activation Code, it is very important that you complete the first step in the application process by subscribing to GoCPS, if you have not already done so.

****VISIT GO.CPS.EDU AND SUBSCRIBE TODAY.***

Activation Code *

CPS students: If you have misplaced your child's Activation Code, or did not receive one, contact your child's school counselor or call the Office of Access and Enrollment at 773-553-2060 from a telephone number on your child's CPS Student Information file. Non-CPS students: If your child is applying for grades 5-9 and you registered (or plan to register) your child to take the NWEA MAP, your Activation Code will be in your test notification letter, which is mailed to your home address a week before the test date. If your child is applying to grades PreK-4, or to grades 5-9 and will NOT be registering to take the NWEA MAP, you do NOT need an Activation Code to open an account.

Student's Birth Date *

Month: Day: Year:

Connecting Students to the Family Profile

This student will now appear in your Family Profile.

The screenshot displays a 'Family Profile' interface. At the top, the title 'Family Profile' is visible. Below it, there are two main sections: 'Parents/Guardians' and 'Students'. Each section has a '+ Add' button in the top right corner.

Parents/Guardians Section:

- Parent 1:** Asdf Asdf (PRIMARY). Contact info: Mobile: (129) 381-2938, 1500 N Paulina St, Chicago, IL, 60622.
- Parent 2:** Asfkj Asljafj. Contact info: 12345@gmail.com, Mobile: (123) 456-7890, Work: (123) 456-7890, Home: (123) 456-7890, 1500 N Paulina St, Chicago, IL, 60622.

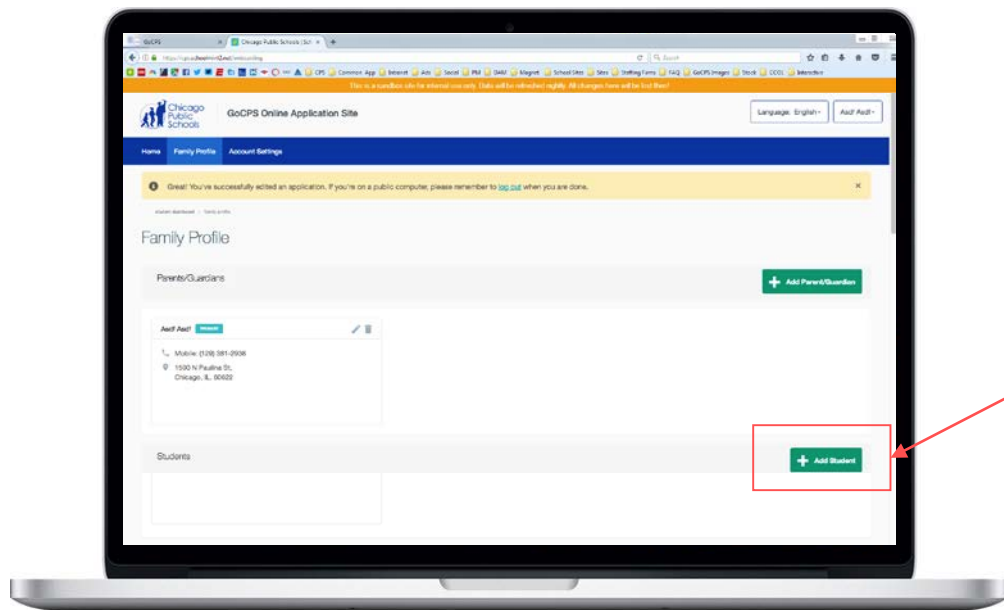
Students Section:

- Three student cards are shown, each with the same information: Student Name, OPS icon, birth date (July 19, 2004 (15 years old)), address (1500 N Paulina St, Chicago, IL, 60622), and current grade (Eighth Grade). The first student card is highlighted with a red border.

4.) Connecting Non-CPS Students to the Family Profile

Connecting Students to the Family Profile

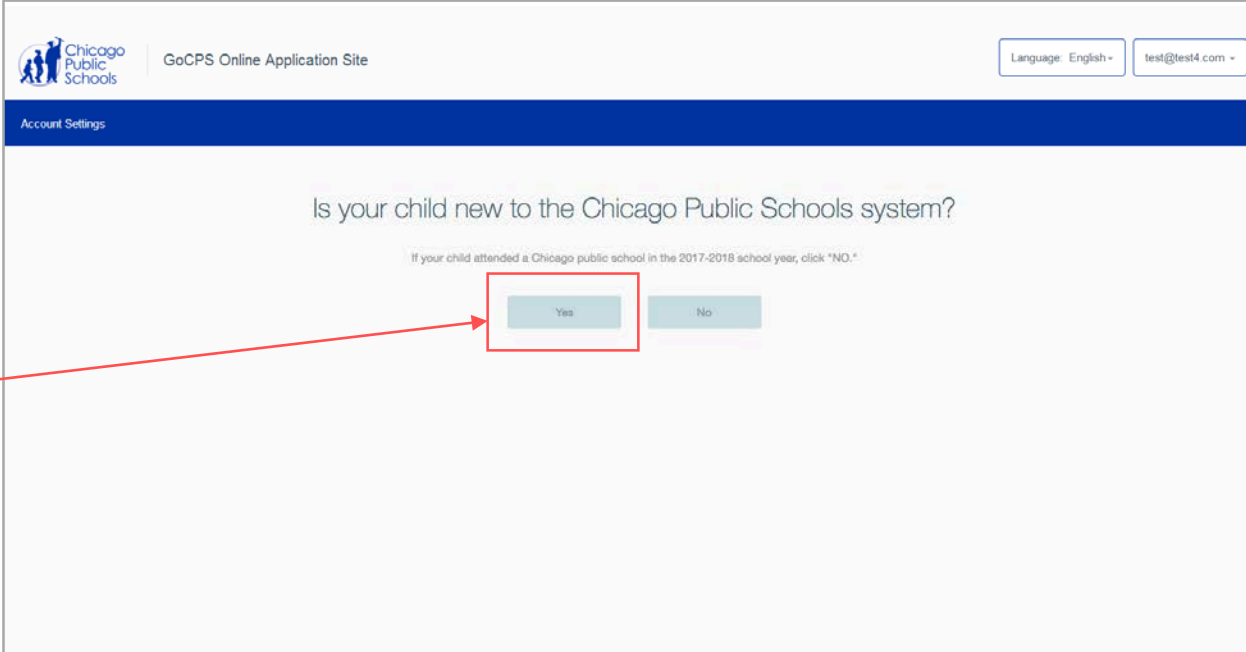
In order to add a student, you will start the process from the Family Profile page.



Click to 'Add Student' button to get started.

Connecting Students to the Family Profile

Next, you will be asked if your student is new to the Chicago Public Schools.



The screenshot shows the GoCPS Online Application Site interface. At the top left is the Chicago Public Schools logo. To its right is the text "GoCPS Online Application Site". On the top right, there are two dropdown menus: "Language: English" and "test@test4.com". Below the header is a blue bar with the text "Account Settings". The main content area displays the question: "Is your child new to the Chicago Public Schools system?". Below the question is a small instruction: "If your child attended a Chicago public school in the 2017-2018 school year, click 'NO.'". There are two buttons: "Yes" and "No". The "Yes" button is highlighted with a red box, and a red arrow points from a text box on the left to it.

Click 'Yes' if your student **did not** attend a Chicago public school in the 2016-17 school year.

Connecting Students to the Family Profile

Enter your student's personal information. Click 'Next' when complete.

Student Information * = Required

Personal Information

First Name *	Middle Name	Last Name *
<input type="text" value="First Name"/>	<input type="text" value="Middle Name"/>	<input type="text" value="Last Name"/>
Student's Birth Date *	Gender	CPS ID Number ⓘ
<input type="text" value="Month"/> <input type="text" value="Day"/> <input type="text" value="Year"/>	<input type="text" value="Select Gender"/>	<input type="text" value="CPS ID Number"/>
Current Grade *	Grade Applying to *	
<input type="text" value="Current Grade"/>	<input type="text" value="Grade Applying to"/>	

Connecting Students to the Family Profile

Your student will now appear in your Family Profile.

Family Profile

Parents/Guardians

Doc Doe [edit](#)

test@com
Mobile: (857) 959-0090
42 W Madison St, Chicago, IL, 60602

Students

Jordan Doe [edit](#)

August 1st 2004 (11 years old)
42 W Madison St, Chicago, IL, 60602

- NWEA MAP Math Percentile: *Missing*
- NWEA MAP Reading Percentile: *Missing*
- NWEA MAP Combo: *Missing*
- Grade Reading: *Missing*
- Grade Math: *Missing*
- Grade Science: *Missing*
- Grade Social Studies: *Missing*
- GPA: *Missing*
- Attendance: *Missing*
- Individualized Education Plan (IEP): *Missing*
- 504: *Missing*
- English Learner (EL): *Missing*

[See Eligible Programs](#)

IF NWEA data are missing, go to go.cps.edu/NWEA
If grades, GPA, or attendance are missing, go to go.cps.edu/Grades
If IEP, 504, or EL information is missing/incorrect, call OAE at [773-553-2060](tel:773-553-2060)

Jordan Doe [edit](#)

August 1st 2004 (13 years old)
42 W Madison St, Chicago, IL, 60602

- NWEA MAP Math Percentile: *Missing*
- NWEA MAP Reading Percentile: *Missing*
- NWEA MAP Combo: *Missing*
- Grade Reading: *Missing*
- Grade Math: *Missing*
- Grade Science: *Missing*
- Grade Social Studies: *Missing*
- GPA: *Missing*
- Attendance: *Missing*
- Individualized Education Plan (IEP): *Missing*
- 504: *Missing*
- English Learner (EL): *Missing*

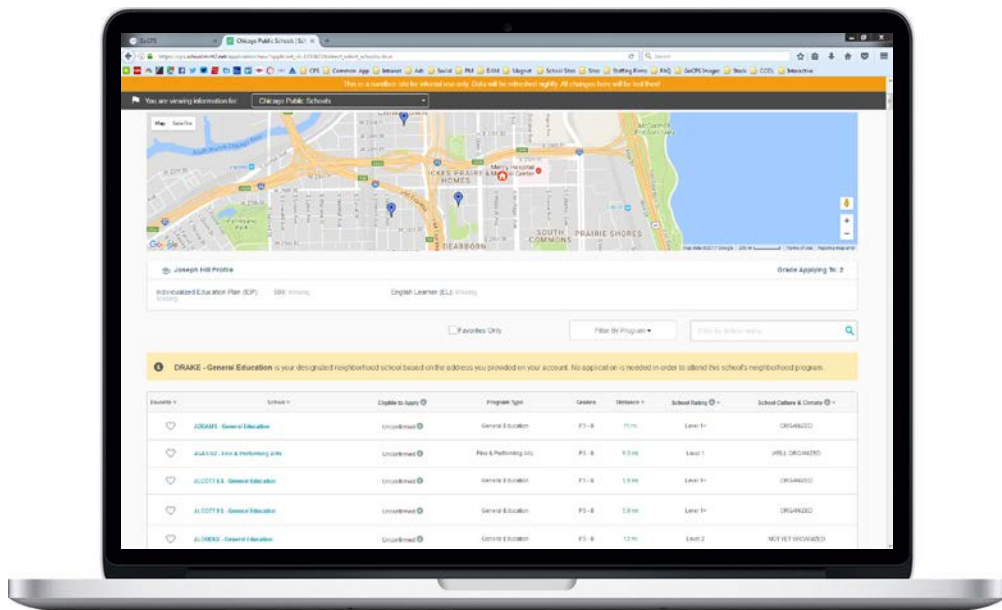
[See Eligible Programs](#)

IF NWEA data are missing, go to go.cps.edu/NWEA
If grades, GPA, or attendance are missing, go to go.cps.edu/Grades
If IEP, 504, or EL information is missing/incorrect, call OAE at [773-553-2060](tel:773-553-2060)

Viewing Program Eligibility

Viewing Program Eligibility

After students have been added to the Family Profile, you can view the programs to which they are eligible to apply. (Eligibility will not be displayed if the student's NWEA MAP scores and/or grades are not yet available.)





Important Notes & Tips


- If the student currently attends a CPS school, check their information to make sure it is all accurate.
- Follow the link for instructions if your student has missing or incorrect information.
- The program eligibility page is not intended to be used as a search engine. Please go back to the GoCPS tab and click 'Search' to do this.


Viewing Program Eligibility


To view student's eligibility, go to your Family Profile and scroll to the end of the Student Information section.

Students

CPS Student  

 October 12th 2001 (15 years old.)

 1 W Superior St, Apt 2002
Chicago, IL, 60654

 NWEA MAP Math Percentile: *Missing*
NWEA MAP Reading Percentile: *Missing*
NWEA MAP Combo: *Missing*
Grade Reading: *Missing*
Grade Math: *Missing*
Grade Science: *Missing*
Grade Social Studies: *Missing*
GPA *Missing*
Attendance *Missing*
Individualized Education Plan (IEP): *Missing*
504: *Missing*
English Learner (EL): *Missing*

[See Eligible Programs](#)

Grade Social Studies: *Missing*
GPA *Missing*
Attendance *Missing*
Individualized Education Plan (IEP): *Missing*
504: *Missing*
English Learner (EL): *Missing*

[See Eligible Programs](#)

Viewing Program Eligibility

At the top of the eligibility screen, you will see a map with your home address and nearby schools. The student's eligibility data will be provided here as well.

The screenshot displays a four-step progress bar at the top: 1. Student Information (active), 2. Choose Preferred Schools, 3. Fill out Application, and 4. Confirm Application. Below the progress bar is a map of Chicago with a blue pin indicating a location in the West Loop Gate area. The map includes labels for various landmarks and streets. Below the map is a table showing the student's profile data.

Emma Rice Profile			Grade Applying To: 9		
NWEA MAP Math Percentile: 97%	NWEA MAP Reading Percentile: 92%	NWEA MAP Combo: 169	Grade Reading: A	Grade Math: A	Grade Science: A
Grade Social Studies: A	GPA: 4.0	Attendance: 99%	Individualized Education Plan (IEP): No	504: No	English Learner (EL): No

Viewing Program Eligibility

Scroll down further to see your neighborhood school highlighted at the top of the eligibility list.



PHILLIPS HS - General Education is your designated neighborhood school based on the address you provided on your account. No application is needed in order to attend this school's neighborhood program.

Favorite	School	Eligible to Apply	Program Type	Grades	Distance	School Rating	School Culture & Climate
	PHILLIPS HS - General Education – This is your neighborhood district school	Yes	General Education	9 - 12	4 mi	Level 2	MODERATELY ORGANIZED
	ALCOTT HS - General Education	Yes	General Education	9 - 12	4.5 mi	Level 1+	WELL ORGANIZED
	ALCOTT HS - Pre-Engineering	Yes	Career & Tech Ed, Manufacturing & Engineering	9 - 12	4.5 mi	Level 1+	WELL ORGANIZED
	AMUNDSEN HS - Game Programming & Web Design	Yes	Career & Tech Ed, Information Technology	9 - 12	7 mi	Level 1	WELL ORGANIZED

Viewing Program Eligibility










If you scroll further, you will also see a column that indicates the programs for which your student is eligible to apply. Move your cursor over the 'Yes' icon for more information.

PHILLIPS HS - General Education is your designated neighborhood school based on the address you provided on your account. No application is needed in order to attend this school's neighborhood program.

Favorite	School	Eligible to Apply	Program Type	Program Application Type	Grades	Distance	School Rating	School Culture & Climate
	PHILLIPS HS - General Education – This is your neighborhood district school	Yes	General Education		9 - 12	4 mi	Level 2	MODERATELY ORGANIZED
	AIR FORCE HS - Service Learning (Military)	Yes	Military & Service Learning		9 - 12	3.8 mi	Level 1	ORGANIZED
	AIR FORCE HS - Service Learning (Military)	Yes	Military & Service Learning		9 - 12	3.8 mi	Level 1	ORGANIZED
	ALCOTT HS - General Education	<div style="background-color: black; color: white; padding: 5px;">The minimum requirements for this program are: NWEA MAP Math Percentile: 24% NWEA MAP Reading Percentile: 24% Combined MAP Percentile (IEP students only): 48 Combined MAP Percentile (EL students only): 48 GPA 2.5</div>			9 - 12	4.5 mi	Level 1+	WELL ORGANIZED
	ALCOTT HS - Pre-Engineering		Gen Ed, Manufacturing & Engineering		9 - 12	4.5 mi	Level 1+	WELL ORGANIZED
	AMUNDSEN HS - Game Programming & Web		Tech Ed, Information Technology		9 - 12	7 mi	Level 1	WELL ORGANIZED
	AMUNDSEN HS - International Baccalaureate (IB)	Yes	International Baccalaureate (IB)		9 - 12	7 mi	Level 1	WELL ORGANIZED

















Viewing Program Eligibility

Continuing to scroll, you will see programs to which your student is not eligible to apply, in gray.

♥	AMUNDSEN HS - General Education	No 	General Education	9 - 12	6.1 mi	Level 1	WELL ORGANIZED
♥	CHICAGO ACADEMY HS - Scholars	No 	Honors	9 - 12	8.3 mi	Level 1	PARTIALLY ORGANIZED
♥	CURIE HS - General Education	No 	Fine & Performing Arts, General Education	9 - 12	8 mi	Level 2+	ORGANIZED
♥	FARRAGUT HS - General Education	No 	General Education	PK, 9 - 12	5.2 mi	Level 2	MODERATELY ORGANIZED
♥	HUBBARD HS - General Education	No 	General Education	9 - 12	9.2 mi	Level 1	WELL ORGANIZED
♥	KELLY HS - General Education	No 	General Education	9 - 12	6.3 mi	Level 2+	ORGANIZED
♥	KENNEDY HS - General Education	No 	General Education	9 - 12	11 mi	Level 2+	ORGANIZED
♥	KENWOOD HS - General Education	No 	General Education	9 - 12	8.3 mi	Level 1+	WELL ORGANIZED
♥	KENWOOD HS - Honors	No 	Honors	9 - 12	8.3 mi	Level 1+	WELL ORGANIZED



Viewing Program Eligibility

Move your cursor over the 'No' icon to see why your student is not eligible to apply for these programs.

 AMUNDSEN HS - General Education	No 	General Education	9 - 12	6.1 mi	Level 1	WELL ORGANIZED
 CHICAGO ACADEMY HS - Scholars	The minimum requirements for this program are: Attendance-area students admitted automatically: Yes Accepts students outside attendance area: No	Honors	9 - 12	8.3 mi	Level 1	PARTIALLY ORGANIZED
 CURIE HS - General Education		ing Arts, General Education	9 - 12	8 mi	Level 2+	ORGANIZED
 FARRAGUT HS - General Education	No 	General Education	PK, 9 - 12	5.2 mi	Level 2	MODERATELY ORGANIZED
 HUBBARD HS - General Education	No 	General Education	9 - 12	9.2 mi	Level 1	WELL ORGANIZED
 KELLY HS - General Education	No 	General Education	9 - 12	6.3 mi	Level 2+	ORGANIZED
 KENNEDY HS - General Education	No 	General Education	9 - 12	11 mi	Level 2+	ORGANIZED
 KENWOOD HS - General Education	No 	General Education	9 - 12	8.3 mi	Level 1+	WELL ORGANIZED
 KENWOOD HS - Honors	No 	Honors	9 - 12	8.3 mi	Level 1+	WELL ORGANIZED

Viewing Program Eligibility

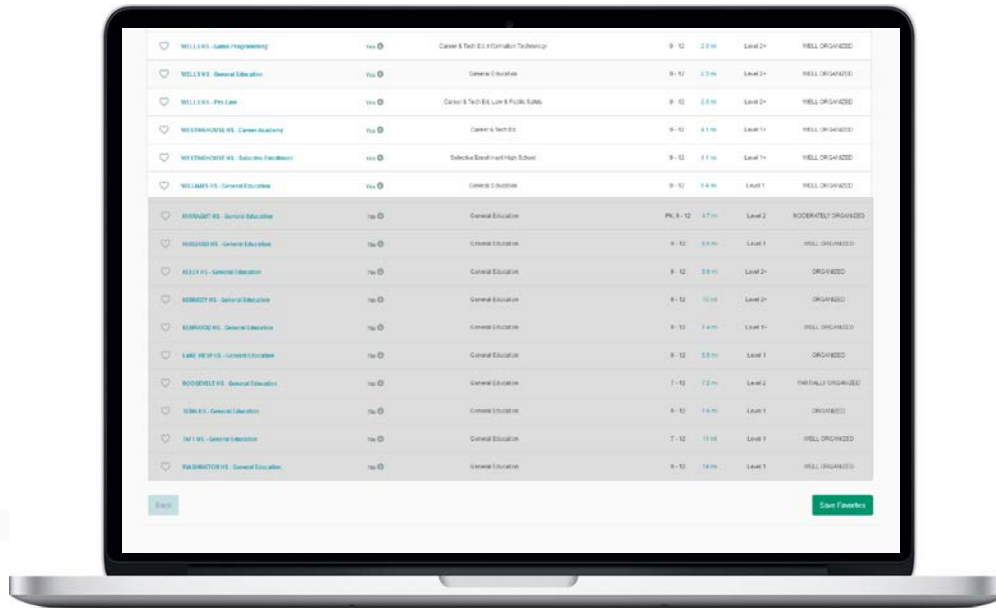
Some programs are listed as 'Unconfirmed,' which means that CPS is missing the information needed to determine eligibility. Move your cursor over the 'Unconfirmed' icon for more information.

	EDISON - Selective Enrollment	Unconfirmed 	Regional Gifted, Selective Enrollment	K - 8	6.7 mi	Level 1+	WELL ORGANIZED	
	GREELEY - Selective Enrollment	The minimum requirements for this program are: NWEA MAP Math Percentile: 45% NWEA MAP Reading Percentile: 45%		Selective Enrollment	K - 8	4.2 mi	Level 1+	ORGANIZED
	KELLER - Selective Enrollment		Selective Enrollment	1 - 8	14 mi	Level 1+	WELL ORGANIZED	
	KENWOOD HS - Selective Enrollment	Unconfirmed 	Academic Center, Selective Enrollment	7 - 12	8.3 mi	Level 1+	WELL ORGANIZED	

Favorite Schools

Favorite Schools














In order to make it easier for families to find the programs of their interest when the application process opens in October 2018, they can 'favorite' these programs.



WELLS - Career Programming	100	Career & Tech Ed: Information Technology	9-12	2.0 hr	Level 2+	WELL ORGANIZED
WELLS - General Education	100	General Education	9-12	1.0 hr	Level 2+	WELL ORGANIZED
WELLS - Pre-Law	100	Career & Tech Ed: Law & Public Safety	9-12	2.0 hr	Level 2+	WELL ORGANIZED
WESBROOKHS HS - Career Academy	100	Career & Tech Ed	9-12	2.0 hr	Level 1+	WELL ORGANIZED
WETBROOKHS HS - Science Pathway	100	Science-Based Dual-Enrollment	9-12	2.0 hr	Level 1+	WELL ORGANIZED
WILLIAMS HS - General Education	100	General Education	9-12	1.0 hr	Level 1	WELL ORGANIZED
WISWAGT HS - General Education	100	General Education	PK, 9-12	1.7 hr	Level 2	MODERATELY ORGANIZED
WISWAGT HS - General Education	100	General Education	9-12	2.0 hr	Level 1	WELL ORGANIZED
WILLY HS - General Education	100	General Education	9-12	1.0 hr	Level 2+	ORGANIZED
WINDY HS - General Education	100	General Education	9-12	1.0 hr	Level 2+	ORGANIZED
WINDWOOD HS - General Education	100	General Education	9-12	1.0 hr	Level 1+	WELL ORGANIZED
WINE WINDS - General Education	100	General Education	9-12	2.0 hr	Level 1	ORGANIZED
WOODSLEY HS - General Education	100	General Education	7-12	1.0 hr	Level 2	MODERATELY ORGANIZED
WOLFE HS - General Education	100	General Education	9-12	1.0 hr	Level 1	ORGANIZED
WY 1 HS - General Education	100	General Education	7-12	1.0 hr	Level 1	WELL ORGANIZED
WYBURN HS - General Education	100	General Education	9-12	1.0 hr	Level 1	WELL ORGANIZED


Favorite Schools

To favorite a school, click on the heart icon next to its name. After you favorite a school, be sure to click 'Save Favorites' in the bottom right corner of the page. Otherwise, your favorites will be lost.

	PRITZKER - Selective Enrollment	Unconfirmed 	Regional Gifted, Selective Enrollment	K - 8	2.7 mi	Level 1	PARTIALLY ORGANIZED
	PULASKI - Selective Enrollment	Unconfirmed 	EL Regional Gifted, Selective Enrollment	K - 8	3.3 mi	Level 1+	MODERATELY ORGANIZED
	SKINNER - Selective Enrollment	Unconfirmed 	Classical, Selective Enrollment	K - 8	1.9 mi	Level 1+	WELL ORGANIZED
	SKINNER NORTH - Selective Enrollment	Unconfirmed 	Classical, Selective Enrollment	K - 8	1.1 mi	Level 1+	WELL ORGANIZED
	SOUTH LOOP - Selective Enrollment	Unconfirmed 	Regional Gifted, Selective Enrollment	K - 8	2 mi	Level 1+	MODERATELY ORGANIZED
	TAFT HS - Selective Enrollment	Unconfirmed 	Academic Center, Selective Enrollment	7 - 12	10 mi	Level 1	WELL ORGANIZED
	YOUNG HS - Selective Enrollment	Unconfirmed 	Academic Center, Selective Enrollment	7 - 12	2.2 mi	Level 1+	WELL ORGANIZED

Back Save Favorites

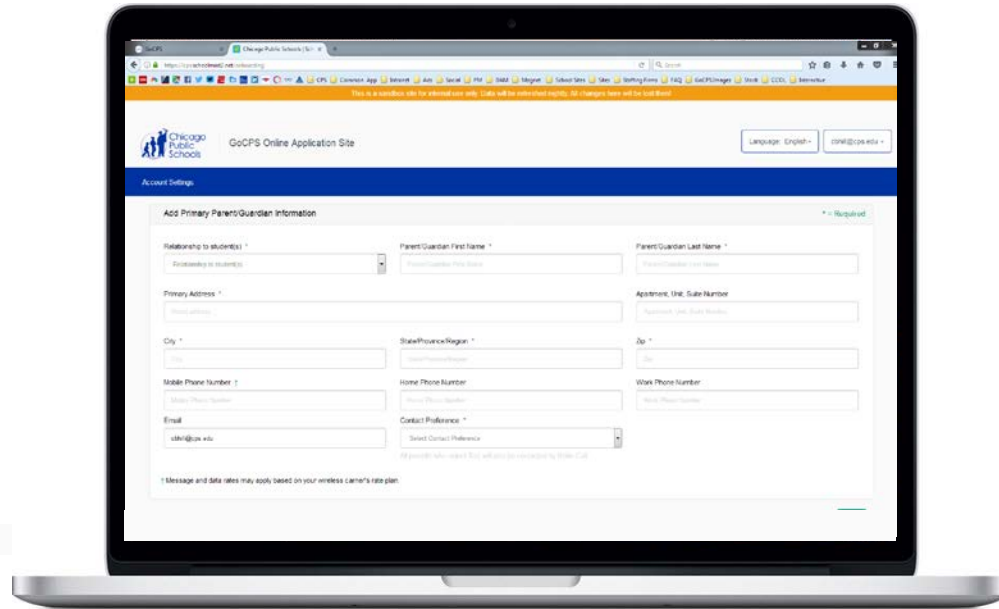
Save Favorites



Add Additional Parents/Guardians

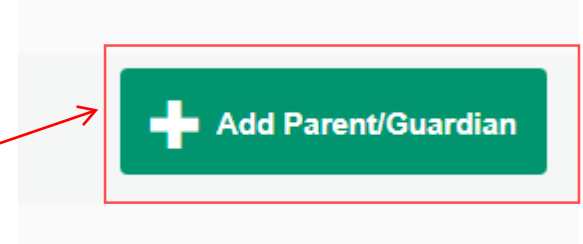
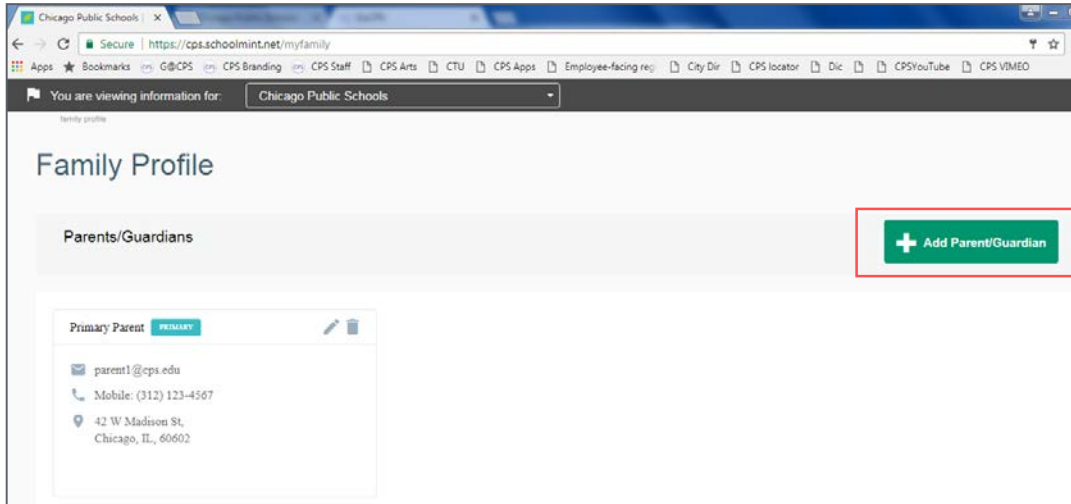
Add Additional Parents/Guardians

If you want additional parents/guardians to receive the communications that are sent to the primary parent/guardian, you can add them to your Family Profile.



Add Additional Parents/Guardians

Select 'Add Parent/Guardian' on your Family Profile.



Add Additional Parents/Guardians

Enter the secondary Parent/Guardian information and click 'Save'.

Add Parent/Guardian

Parent/Guardian Information * = Required

Relationship to student(s) *

Parent/Guardian First Name *

Parent/Guardian Last Name *

Mobile Phone Number †

Home Phone Number

Work Phone Number

Email

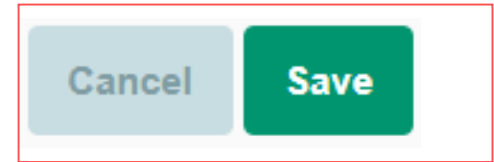
Contact Preference *

All parents who select Text will also be contacted by Robo Call.

Address Information

Same as other guardian.











† Message and data rates may apply based on your wireless carrier's rate plan.



Add Additional Parents/Guardians

After you add your additional parent or guardian, this information will appear in your Family Profile and this person will receive the same communications that are sent to the primary parent/guardian.

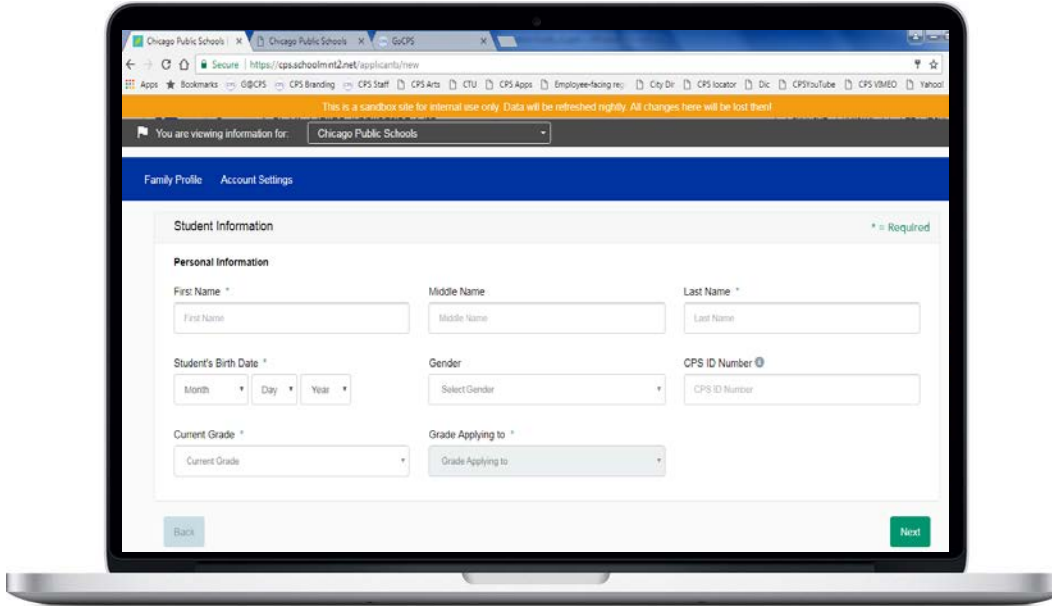
Parents/Guardians

<p>Primary Parent PRIMARY  </p> <p> parent1@cps.edu</p> <p> Mobile: (312) 123-4567</p> <p> 42 W Madison St, Chicago, IL, 60602</p>	<p>Parent Two  </p> <p> parent2@gmail.com</p> <p> Mobile: (312) 234-5678</p> <p> 42 W Madison St, Chicago, IL, 60602</p>
--	---

Add Additional Students

Add Additional Students

You can add additional students through your Family Profile.



The screenshot shows a laptop displaying a web browser with the Chicago Public Schools Family Profile page. The page is titled "Family Profile" and "Account Settings". The main section is "Student Information" with a sub-section "Personal Information". The form includes the following fields:

- First Name *
- Middle Name
- Last Name *
- Student's Birth Date * (Month, Day, Year dropdowns)
- Gender (Select Gender dropdown)
- CPS ID Number (CPS ID Number dropdown)
- Current Grade * (Current Grade dropdown)
- Grade Applying to * (Grade Applying to dropdown)

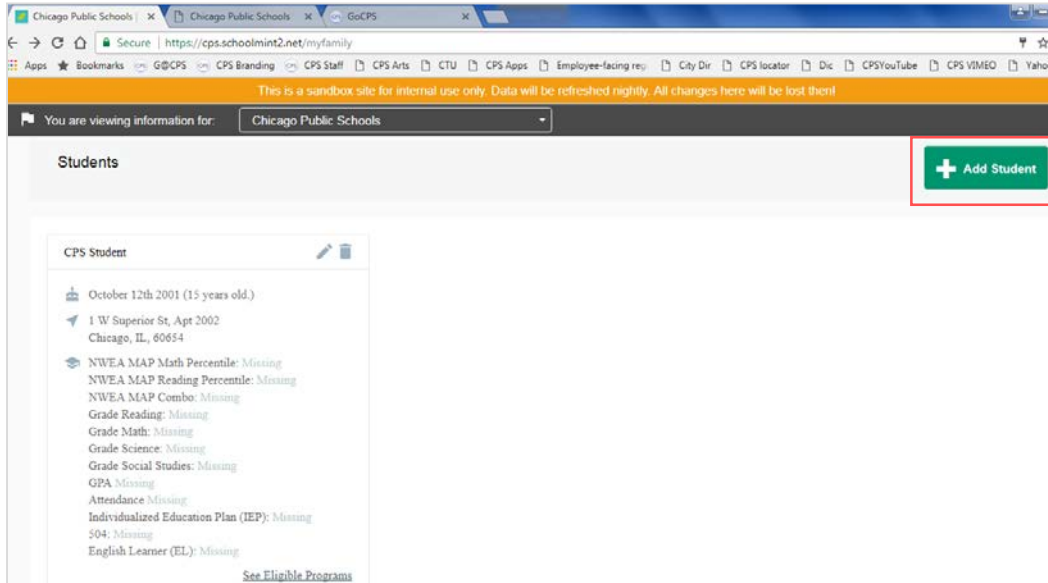
At the bottom of the form, there are "Back" and "Next" buttons.

Important Notes & Tips

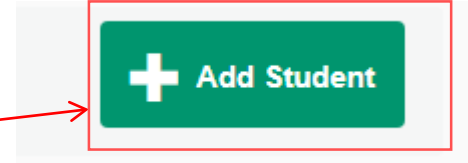
- You can add to your account siblings or other students in your household who are applying to schools for the 2019-20 school year.
- You can add additional students whether or not they are current CPS students.

Add Additional Students

To add additional students, select 'Add Student' on your Family Profile.



The screenshot shows a web browser window with the URL <https://cps.schoolmint2.net/myfamily>. The page displays a notification: "This is a sandbox site for internal use only. Data will be refreshed nightly. All changes here will be lost then!". Below this, it says "You are viewing information for: Chicago Public Schools". The main section is titled "Students" and contains a green button with a white plus sign and the text "Add Student". A red box highlights this button, and a red arrow points from it to a larger, zoomed-in version of the button on the right.



Add Additional Students

You will see the same series of questions that you answered for your first student. You will confirm if your student attended a Chicago public school in the 2017-18 school year by clicking 'Yes' or 'No'.

Is your child new to the Chicago Public Schools system?

If your child attended a Chicago public school in the 2017-2018 school year, click "NO."

Yes

No

Add Additional Students

If your student is a CPS student applying for 9th grade, or if a non-CPS student applying to grades 5-9, you will be asked to enter their Activation Code. If your student is a CPS student applying to Pre-K through 8th grade, complete the fields as indicated on the right.

CPS 9th grade
Non-CPS 5-9th grade

Activation Code *

CPS students: If you have misplaced your child's Activation Code, or did not receive one, contact your child's school counselor or call the Office of Access and Enrollment at 773-553-2060 from a telephone number on your child's CPS Student Information file. Non-CPS students: If your child is applying for grades 5-9 and you registered (or plan to register) your child to take the NWEA MAP, your Activation Code will be in your test notification letter, which is mailed to your home address a week before the test date. If your child is applying to grades PreK-4, or to grades 5-9 and will NOT be registering to take the NWEA MAP, you do NOT need an Activation Code to open an account.

Student's Birth Date *

Month ▾ Day ▾ Year ▾

Back Continue

CPS Pre-K-8th grade

Student Information * = Required

Personal Information

First Name * Middle Name Last Name *

First Name Middle Name Last Name

Student's Birth Date * Gender CPS ID Number ⓘ

Month ▾ Day ▾ Year ▾ Select Gender ▾ CPS ID Number


Current Grade * Grade Applying to *

Current Grade Grade Applying to

Back Next

Add Additional Students

This student will now be added to your Family Profile.

Student 2  

 August 14th 2004 (13 years old.)

 42 W Madison St,
Chicago, IL, 60602

 NWEA MAP Math Percentile: **Missing**
NWEA MAP Reading Percentile: **Missing**
NWEA MAP Combo: **Missing**
Grade Reading: **Missing**
Grade Math: **Missing**
Grade Science: **Missing**
Grade Social Studies: **Missing**
GPA **Missing**
Attendance **Missing**
Individualized Education Plan (IEP): **Missing**
504: **Missing**
English Learner (EL): **Missing**

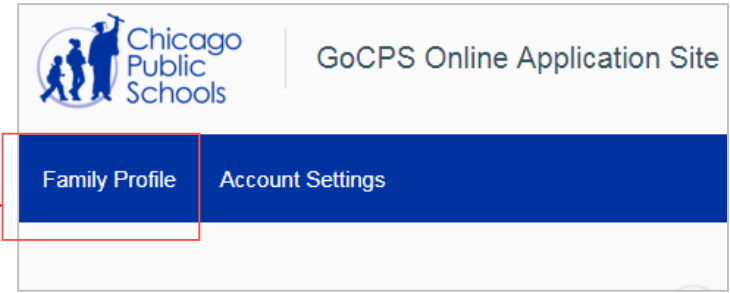
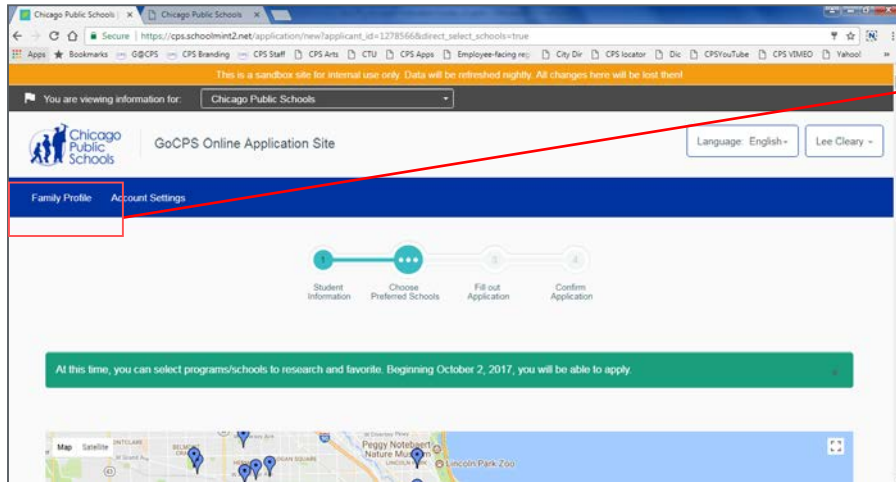
[See Eligible Programs](#)

If any data are missing, go to go.cps.edu/missing-info.

Editing Profiles

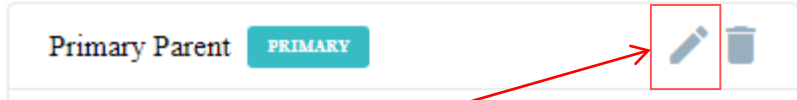
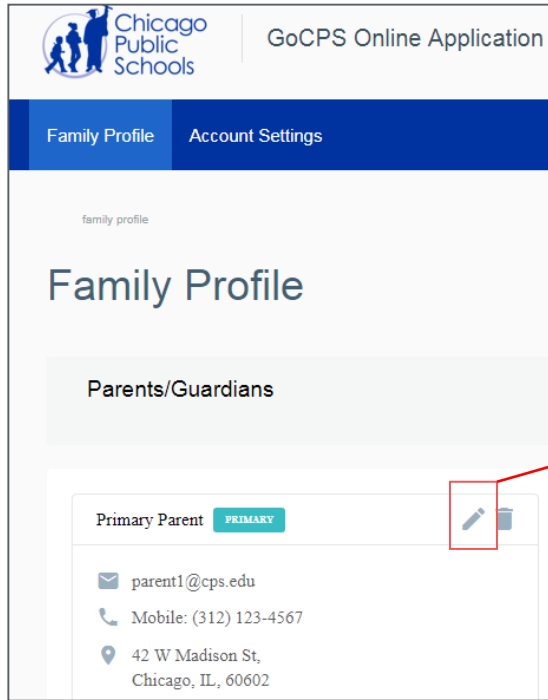
Editing Profiles

You can edit Parent/Guardian information by selecting the 'Family Profile' button at the top of your screen.



Editing Profiles

Click the pencil icon next to the parent/guardian.



Editing Profiles

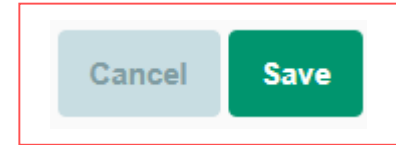
This will allow you to change personal information or provide additional information that was not originally entered. The profile will be changed when you click the 'Save' button.

Edit Guardian

Parent/Guardian Information * = Required

Relationship to student(s) *	Parent/Guardian First Name *	Parent/Guardian Last Name *
<input type="text" value="Mother"/>	<input type="text" value="Test"/>	<input type="text" value="Test"/>
Primary Address *	Apartment, Unit, Suite Number	
<input type="text" value="123 S Main St"/>	<input type="text" value="Apartment, Unit, Suite Number"/>	
City *	State/Province/Region *	Zip *
<input type="text" value="city"/>	<input type="text" value="state"/>	<input type="text" value="60602"/>
Mobile Phone Number †	Home Phone Number	Work Phone Number
<input type="text" value="(222) 222-2222"/>	<input type="text" value="Home Phone Number"/>	<input type="text" value="Work Phone Number"/>
Email	Contact Preference *	
<input type="text" value="test@test.com"/>	<input type="text" value="Email and Text Message"/>	

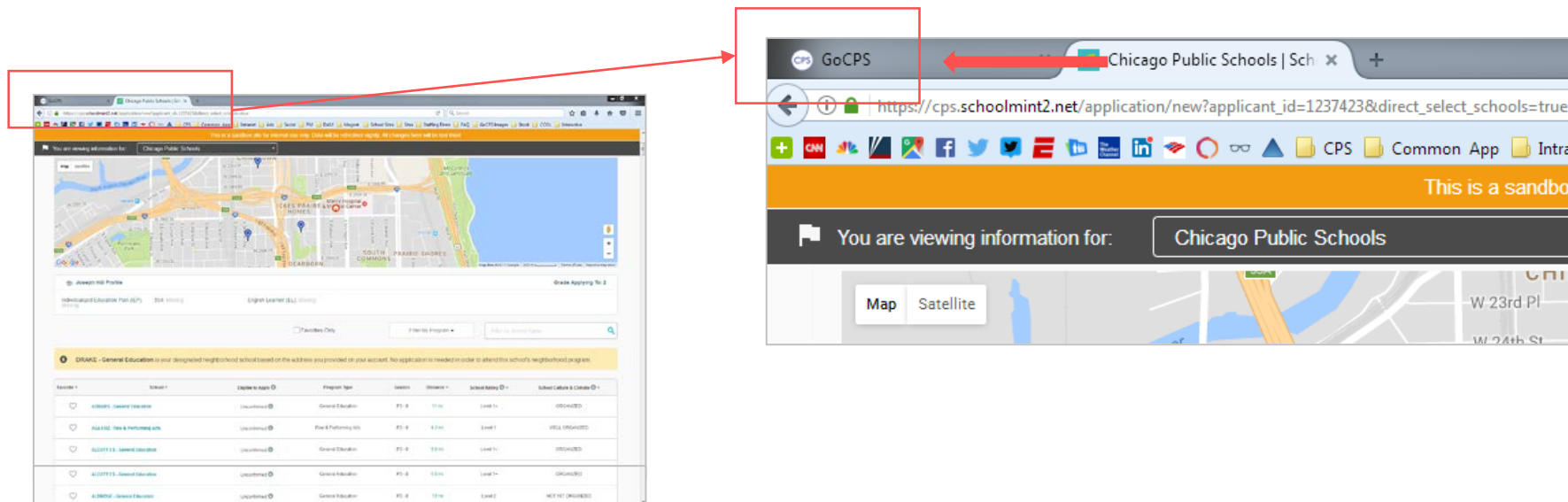
† Message and data rates may apply based on your wireless carrier's rate plan.



What's Next?

What to Do After Activating

After you have activated your account, it's time to start researching the schools/programs you and your student want to consider for the coming school year. Click on your other open web browser tab to return to the GoCPS site.



What to Do After Activating

Click the 'Search' link on GoCPS to start researching schools!

Chicago Public Schools

Students Schools About Calendar Staff Topics

GoCPS LEARN **SEARCH** EXPLORE APPLY SELECTION FRESHMAN CONNECTION DATES & EVENTS CONTACT US SIGN IN

Find school by name, zip code, home address

Find Schools Near Me

School	Grade	Rating	Students	GoCPS
<input type="checkbox"/> AVALON PARK 8045 S Kenwood Ave Chicago, Illinois 60619 773-535-6615	PK, K-8	Level 2+	260	Elementary School, excluding Pre-K
<input type="checkbox"/> AZUELA 4707 W Marquette Rd Chicago, Illinois 60629 773-535-7395	PK, K-8	Level 1	792	Elementary School, excluding Pre-K
<input type="checkbox"/> BACK OF THE YARDS HS 2111 W 47th St Chicago, Illinois 60609 773-535-7320	9-12	Level 1+	1087	Yes
<input type="checkbox"/> BARNARD 10354 S Charles St Chicago, Illinois 60643 773-535-2625	PK, K-8	Level 2+	274	Elementary School, excluding Pre-K
<input type="checkbox"/> BARRY 2828 N Kilbourn Ave Chicago, Illinois 60641 773-534-3455	PK, K-6	Level 1	590	Elementary School, excluding Pre-K

COMPARE

Map showing school locations in Chicago with red and blue pins.

Key Takeaways

Key Takeaways

Here are some important things to remember about Activating Accounts.

General Tips

1. Be sure to follow the correct path when adding your children. Do not add the same student multiple ways.
2. The CPS Student ID is now a required field. CPS students applying to PreK-8th grade should have their CPS ID available when they open their account. If you have an Activation Code, the CPS Student ID field will be automatically populated when you enter your Activation Code. Non-CPS students applying to grades PreK-4 can click a link on the online application site to request a CPS ID number.
3. If you forget your password and you use the 'Forget Password' function to reset it, check your spam folder if you do not see the reset email in your inbox.
4. The GoCPS site and the application site are available in both English and Spanish. Just click the 'Language' button in the top right corner of the page to select your preference.

Roles & Responsibilities

1. We want parents to be involved in and to lead the application process for their students.
2. If a parent would like their student's counselor to complete the application for them, they must complete a proxy form giving the counselor permission.
3. Proxy forms will be available at the beginning of the school year and counselors should not complete any part of the application on behalf of a family unless they have a signed proxy.
4. Even if a parent signs a proxy, counselors should consult with the family and keep them updated through the entire process.
5. Families should be engaged early and often in the process.



Contact Us

The CPS Office of Access and Enrollment is your central resource for support through the entire application process.

If you have additional questions,
we'd love to hear from you.



773-553-2060



gocps@cps.edu